



Minutes

January 10, 2021

Welcome – Debbie Clary, Chair called the teleconference meeting to order at 1PM.

****Notification of the teleconference meeting was advertised on the Pinnacle Classical Academy website and notification was posted on the front doors of the school building.**

In attendance: Debbie Clary, Wes Westmoreland, Dr. Shelly Bullard, Jeff Zeigler, Angela Brooks, Dr. Becky Sain, Jayson Philbeck, Betsy Harnage, Dr. Pauline Cahill, Phyllis Nowlen and Bobby Deermin, Parent Liaison, were in attendance.

Conflict of Interest Statement In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.

Adoption of Agenda with adoption Motion made by Dr. Pauline Cahill and 2nd by Dr. Becky Sain. All Approved.

Approval of Minutes Wes Westmoreland made a motion to approve the minutes of the November 8, 2020 Meeting, Betsy Harnage seconded the motion and the minutes were approved by the board.

Public Comments Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one from the public was in attendance.**

Administration Reports

Dean of Elementary Education Report

Action Items:

- None

Virtual Academy K-3

- The following information reflects numbers as of 1.4.21.
- Number of students returning to in-person learning for the 3rd 9 weeks:
 - 3 Kindergarten students returned to in-person learning.

- 0 First Grade students returned to in-person learning.
- 4 Second Grade students returned to in-person learning.
- 1 Third Grade student returned to in-person learning.
- Current total virtual numbers:

Kindergarten	First Grade	Second Grade	Third Grade
19 virtual	25 virtual	24 virtual	14 virtual

- Kindergarten and Third Grade virtual teachers (Grace Hoyle & Jessica Kaylor) are currently conducting in-person as well as virtual learning.
- First Grade & Second Grade virtual teachers (Melanie Brackett & Carolyn Jackson) are virtual only at this time.

Testing (iReady)

- iReady Diagnostic #2 was administered December 14th-18th.
- Students completed the second diagnostic to determine improvement in growth toward their individual goal (calculated after the first iReady Diagnostic).
- The tables are reflective of student grade level proficiency and proficiency growth.

Reading

Grade Level	Fall Proficiency	Winter Proficiency	Growth
Kindergarten	34%	85%	51%
First Grade	36%	49%	13%
Second Grade	43%	71%	28%
Third Grade	66%	73%	7%

Math

Grade Level	Fall Proficiency	Winter Proficiency	Growth
Kindergarten	33%	63%	30%
First Grade	20%	34%	14%
Second Grade	21%	48%	27%
Third Grade	21%	49%	28%

Covid-19 Safety

- Social distancing, sanitizing, and masks are the norm during the school day. Social distancing where/when available.
- Parents are asked to email the teacher as soon as possible if the student has tested positive or has been exposed to a known positive. Teachers email school nurse and deans to notify.
- Mrs. Costner conducts contact tracing and works with the health department to ensure return dates are correct.
- We are asking that students are only picked up if they get sick at school, have an appointment, or if there is an emergency. We are trying to minimize exposure.
- Parents are asked to not bring in backpacks or lunch boxes if students forget them. We have food for students at school. *(If a student has a food allergy, the teachers have asked that the parent send in foods that he/she can eat.)

High School Report *Angela Brooks presented the report as provided.*

Action Items:

- Recommend that the Board approves the summer testing program as written. This will allow students who were not proficient on their EOC's and EOG's to attend intense remediation during the summer and then have the opportunity to take their EOC or EOG again.

Motion made by Wes Westmoreland and 2nd by Betsy Harnage. All Approved.

Curriculum and Academics

- Final exams were given the last week of school and we have some preliminary results to share concerning these exams. As of January 4, we had all but one student take their EOCs.
- The new semester is underway. The fall semester ended on December 18th and high school students began their next set of courses January 4th. The high school team reviewed schedules and class sizes to determine class needs. In addition, we will also begin looking at the number of students who wish to return in grades 4-12 to make sure we have everything ready for those students and families. Letters went out to families that have students returning over the holiday break.

Professional Development:

- PLC meetings have continued with grades 4-5, Middle School, and High School. In these meetings and through looking at various data points we have noticed a couple of areas of concern. Mrs. Richardson and I have developed a plan to address these areas and the process has started.

iReady Testing:

- iReady Reading Data (Percent Proficient)

	Fall	Winter	Difference
4th	54%	70%	+16
5th	52%	63%	+11
6th	54%	54%	0
7th	54%	62%	+8
8th	50%	54%	+4

iReady Math Data (Percent Proficient)

	Fall	Winter	Difference
4th	38%	63%	+25
5th	29%	61%	+32
6th	44%	58%	+14
7th	40%	54%	+14
8th	49%	63%	+14

- Overall in grades 4-8 we are making great progress. We are continuing to monitor this data and holding data meetings with our teachers. We are proud of the work the teachers and students have done so far this year and would like to see this continue to improve by the next iReady diagnostic.

Extracurricular:

- The Senior Class of 2021 has over 40 acceptances and \$2,036,000 in scholarships. We are very proud of the class of 2021. We also had one senior signing to a university for archery. Several board members were able to attend this event.
- The senior class will be participating in scholarship day on Tuesday, Jan. 12th. This event is being organized by Dr. Martin and it will give time for seniors to work on applications for various scholarships as well as develop interview skills.
- Edie Greenlee from Cleveland Community College will be offering a SAT Camp for all interested Pinnacle students on Saturday, Jan. 9th from 9:00am - 1:00pm in the Media Center. The cost of the review session is \$150.00.
- Sheriff Alan Norman wrote a very thoughtful thank you letter for all the cards and letters our students wrote to each individual member of the police department. He was very appreciative of the student's efforts. I have attached a copy of the letter for you to be able to read.

- John Williams, our Balfour representative, was on campus Thursday, December 10th for cap and gown orders as well as orders for class rings. We are currently planning to hold a ring ceremony for both the Sophomore and Junior classes after the first of the year. All orders for class rings and caps and gowns are due on January 15th.

- **Graduation and Senior Awards Night**
 - Senior Awards Night is scheduled for Friday, May 28th at 7:00 and Graduation is scheduled for Saturday, May 29th at 7:00. Initial thoughts are to hold both of these events at the Lyceum and have Don Gibson on standby if needed for a rain location.

Classical Foundations Program Update - Dr. Ziegler presented the report as provided.

1. The Pledge of Allegiance and School Pledge are recited over the loudspeaker daily.
2. Using John Allison's Kenneth R. Meyer Lecture, Mrs. Breanne Norman Miller has compiled monthly character lessons based on the school's values statement, along with a schedule for showing video excerpts. The first five themes were honesty, integrity, reality, reason, and independent thought; in January, the theme is productivity, with the video excerpt scheduled for January 8.
3. Our ring ceremony is scheduled to take place this semester (date TBA).
4. Several discussions have taken place with T. K. Coleman of the Foundation for Economic Education about producing videos related to the school's ten values; these videos would replace Mr. Allison's video excerpts in 2021-22. On December 31, Mr. Coleman sent three draft videos for administrative review.
5. Classical Foundations Program coffee mugs, ordered in October, have arrived and have been distributed to advisory board members. They are also being distributed to other friends of the program.
6. Advisory board member Thomas Pack, formerly the Intercollegiate Studies Institute and is now a program officer at the Snider Foundation in Bryn Mawr, Penn.
7. The next meeting of the Classical Foundations Program advisory board is scheduled for March 1 or 8. (Feedback is being sought from the board members.)

Head Master Report *Dr. Shelly Bullard presented the report as provided.*

Action Items:

- None

Facility:

- Shelby Alarm is currently working on installing both cameras and security system at the Eagle's Nest.

Curriculum and Academics:

- **Classroom Instruction**
 - We have discovered some concerning issues with classroom instruction, teacher knowledge, and the alignment of instruction to our curriculum, particularly in the upper elementary grades. These issues came to light through the very structured PLC meetings that happened in November and December. Our administrative team has begun working closely with these teachers in order to address the problems.
 - One of my goals for this year was to increase the visibility of the administrative team in classrooms. It is imperative that we are observing and giving feedback to teachers pertaining to classroom instruction. We document our informal observations by completing Classroom Walkthroughs. I am pleased to say we are achieving the goal of increased visibility.
 - Listed below are the historical numbers up to this point in the year:
 - 2016 - 162
 - 2017 - 138
 - 2018 - 62
 - 2019 - 67
 - 2020 - 183
- We are preparing for the second round of NC Check-Ins (February) and have completed iReady Diagnostic testing for mid-year year in grades 3-8 and K-8. We have historically seen strong correlations between the two assessments as well as the relationship to the EOG tests. Once results are analyzed, we will implement any needed changes to maximize academic growth.

Professional Development:

- Fourth and Fifth Grade have each participated in a very structured planning day with Mrs. Richardson. I strongly believe that this was a critical need after observing classroom instruction as well as the conversations that were happening in PLC and data meetings. Mrs. Richardson took on this responsibility and did an excellent job leading the professional development. I am encouraged by the growth that we are seeing in the iReady reports.

Legal / DPI:

- We are up to date on submissions for the Performance Framework.

Community Relations:

- Our students wrote letters to law enforcement and our local heroes. We received a thoughtful thank you letter from Sheriff Alan Norman.

- Our students will be observing National Law Enforcement Day, January 9th by making posters to display to thank our law enforcement and resource officers.
- Our students donated non-perishable food items to the Senior Center in December.
- National School Choice Week - January 25 - 29
 - We will be celebrating School Choice with various activities for all students (including virtual students) during this week.

Human Resources:

- Resignations
 - Nicole Stewart - 4th Grade
 - Lisa Price - Teacher Assistant
- These positions have been posted. We have secured an interim for the 4th-grade position.

Finance:

- Financial budgets are attached. We continue to be in a strong financial position.

Athletics:

Winter Sports

Unfortunately, winter sports have been canceled. There were not enough student-athletes to compete safely in the season.

Spring Sports

Academic eligibility for spring sports will be determined by the report cards coming out on January 8th. Tryout dates will be determined asap pending on weather and field availability for softball. Official practice for spring sports will begin approximately March 8th.

Archery

Archery has started their practice on Monday, January 4th.

Varsity Baseball

Currently, there are only 12 students signed up for Varsity baseball. The minimum number needed to compete safely in the season is 15 student-athletes.

Middle School Baseball

Currently, there are 9 students signed up for middle school baseball. The minimum number needed to compete safely in the season is 15 student-athletes.

Middle School baseball may have trouble putting together a schedule due to the changes in other schools' schedules. Middle school baseball is not part of the conference. They rely on other public/private schools to complete a schedule. Other conferences are limiting how many non-conference games permitted. Some schools have even cancelled middle school athletics for the school year. How many games we are able to schedule will be determined over the next month.

Girls Soccer

There are currently only 14 student-athletes signed up for girls soccer. The minimum number of student-athletes needed to compete safely in the season is 18. Girls soccer plans to use the Shelby Athletic Complex again if there are enough girls to field a team.

Girls Softball

There are 20 student-athletes signed up to try-out for softball. The Number of student-athletes on the softball roster will be a minimum of 15 and a maximum 18. Softball plans to use the church softball field again this year. However, they may be sharing the field with the community college. This may cause some schedule conflicts resulting in a back plan for softball.

Storage/field house use/utility vehicle

Baseball is in need of a storage area for their equipment that is near the baseball field. Baseball is unable to transfer two pitching machines and other equipment up and down the hill every day. This will likely result in damaged equipment or an injury. I would like to request moving all baseball equipment to the storage area underneath the field house. This will include 2 pitching machines, several rakes, drags, baseball bats, helmets, and screens. Baseball is still in need of a utility vehicle to drag and maintain the infield. Coach Metcalfe was using a friend's utility vehicle temporarily but it broke. The athletic department is requesting an update on when a utility vehicle is expected to be purchased in order to plan on how to maintain the infield.

Counseling Report:

Senior Class

- Academic Merit/Athletic Awards to date: \$ 2,036,000
- Virtual Visit: Guilford College
- Lunch Meetings with seniors on campus (Scholarships, applications, financial aid)
- College Application Advising
- Career counseling with non-college-bound seniors
- Collaboration with CCC Career Coach, Academic Alerts
- Spring registration for CCP courses
- Weekly announcements for college acceptances and scholarship awards
- Questbridge Update: Our student was not matched with a college; however, has applied Regular Decision to all selected schools through Questbridge.

Junior Class

- Survey of juniors for CCP Course Interest 2021-22
- Virtual visit: Guilford College
- Lunch Meetings with juniors
- Classroom presentations on College Search/Scoir platform
- Collaboration with CCC Career Coach, Academic Alerts
- Spring registration for CCP courses
- Nomination submitted for Governor's School of NC

Sophomore Class

- Lunch meetings with 10th graders on CCP eligibility, GPA strategies, final exam prep

Freshman Class

- PSAT Resources for teachers

Other

- Updating High School Counseling website
- Assisting with classroom coverage, morning and afternoon duty, testing
- Textbook distribution for CCP courses
- Transcript Audit in progress

Enrollment Report

- **Enrollment Kick-Off**
 - As of January 6th, we have 128 applications for the 2021-22 school year. (see chart below)
 - We are well above where we were at this time last year (+50 students).
 - Marketing:
 - Digital billboard - Jan 1 - Feb 28
 - Community Billboard - December 14 - 20
 - Shelby Shopper - January 14 & January 21
 - LeGrand Marquee - January 1 - March 31
 - On-going Facebook posts / ads
 - Information packets are being sent to pre-schools
- Projected Enrollment Numbers for 2021-22

	Expected LOI	Initial Apps	Classes 20-21	Classes 21-22	Offer	Total	Class Avg
<i>K</i>	0	83	5	5	120	120	24
<i>1st</i>	116	6	5	5	4	120	24
<i>2nd</i>	120	9	5	5	0	120	24
<i>3rd</i>	112	4	5	5	8	120	24
<i>4th</i>	100	4	4	4	0	100	25
<i>5th</i>	97	7	4	4	13	110	27.5
<i>6th</i>	93	6	4	4	17	110	27.5
<i>7th</i>	97	2	3	4	13	110	27.5
<i>8th</i>	86	4	3	3	0	86	28.66666667
<i>9th</i>	59	4	2	2	0	59	29.5
<i>10th</i>	48	0	2	2	0	48	24
<i>11th</i>	50	1	2	2	0	50	25
<i>12th</i>	27	2	1	1	0	27	27
		132	45	46	175	1180	

Enrollment as of 1/6/20:

Grade	Students
Kindergarten	116
First	121
Second	113
Third	104
Fourth	101
Fifth	95
Sixth	99
Seventh	87
Eighth	59
Ninth	49
Tenth	50
Eleventh	27
Twelfth	29
Totals	1050

Upcoming Events

- January 4 - Start of 2nd semester
- January 8 - Report Cards
- January 9 - SAT Prep Camp
- January 12 - Scholarship Day for seniors
- January 15 - Cap and Gown orders due
- January 15 - Class Ring orders due
- January 15 - Remote Learning day
- January 18 - Holiday, MLK Jr. Day
- January 21st - Beginning Teacher Meeting
- January 25-29 - School Choice Week
- February 1-5 - Check In 2
- February 5 - Progress Reports

Board Updates

Miscellaneous Board Updates

PCAEF Update

New Business

Old Business

Adjournment *Betsy Harnage made a motion to adjourn and Dr. Becky Sain seconded. Meeting was adjourned.*